

# Federal Work-Study Student Aide

Name of Position: Student Aide

Number of positions available for this posting: 6

Pay Grade and Classification: Grade I - \$14.00/hour

Hours per week: 20

Terms of Employment: Fall, Spring, Summer

### Name and Address of Employer:

Jackson State Community College Athletics 2046 N. Parkway Jackson, TN 38301

### **Supervisor:**

Kevin Lynum 731-424-3520 ext. 50347 klynum1@jscc.edu

## **Location of Job Placement:**

Gymnasium

#### **Purpose and Role of the Position:**

- To assist Athletics Staff with various functions
- To help fulfill the college's mission & provide a first-class college athletics experience

## **Duties and Responsibilities:**

- Monitor and maintain the fitness center
- Assist with Game Day operations
- Ticketing
- Concessions
- Statistician
- Other administrative tasks as assigned

## **Qualifications:**

- Preferred:
  - o Passion to see JSCC Athletics excel
- Required:
  - o High school diploma or GED
  - o Attention to detail
  - o Excellent organizational skills
  - o Confidentiality