

## APPLICATION FOR IN-STATE RESIDENCY CLASSIFICATION

To receive in-state residency status, this application and supporting documentation must be submitted before the last day to register for classes for that term. Incomplete applications or applications received without documentation **WILL NOT** be reviewed, and out-of-state fees will remain on your account until Tennessee residency has been determined.

You will be notified of your residency status once all documentation has been reviewed or if additional documentation is needed. Submission of documentation **DOES NOT** guarantee in-state tuition.

### Documentation to Prove Tennessee Residency

Please provide at least one item from Group A, or two items from Group B, or one item from Group B and two items from Group C. Items can be emailed, faxed, or hand-delivered to the Admissions & Records Office.

#### Group A

- Current proof of receiving a state benefit (i.e., TennCare, Disability, SNAP)
- Current mortgage of deed for property in TN where you reside
- Proof of current classification as in-state for fee purposes at another TN higher education institution (excluding Academic Common Market)
- Current military orders assigning you to TN
- DD214 showing your separation from service in the past three years

#### Group B

- Verification on company letterhead of current full-time employment in TN
- A current lease for residence in TN where you reside (if you are not on the lease, you must have a notarized letter from the leaseholder regarding your residence arrangement)
- Federal tax return showing TN residency from the most recent prior tax year
- Current enrollment of a dependent in a TN public or private K-12 school

#### Group C

- Valid TN vehicle registration
- Valid TN voter's registration
- Valid non-temporary TN driver's license or State ID
- Recent DD214 showing TN as home of record

If you are twenty-four years of age or younger and a dependent, your residency status will be determined by the residence of your parents or legal guardian. Additional documentation to prove your dependency will be required.

If you are not a US Citizen, you must submit a copy of your Permanent Resident Card or a qualifying Visa. If you do not have a Permanent Resident Card or Visa, you are not eligible for in-state tuition.

**APPLICATION FOR IN-STATE RESIDENCY CLASSIFICATION**

Name: \_\_\_\_\_ J Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Are you a U.S. Citizen?  Yes  No

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Semester applying for:  Fall 20 \_\_\_\_\_  Spring 20 \_\_\_\_\_  Summer 20 \_\_\_\_\_

Address: \_\_\_\_\_

Length of time at this address: \_\_\_\_\_ Years \_\_\_\_\_ Months  Own  Rent  Other: \_\_\_\_\_

If you have lived at the above address for less than one year, please list any other addresses from the past year:

Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

*Information provided to Jackson State Community College will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974.*

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Required by federal law. We cannot accept typed signatures.**