

# Banner Self Service Student Direct Deposit Set-up

1. In the *Pay Account* channel, Click **ePayment Gateway**.

The screenshot shows a web application interface with several channels. A red arrow points to the 'Pay Account' channel in the left sidebar. The 'Pay Account' channel contains the following text:

**Pay Account**

Use our ePayment Gateway to

- Pay your account balance
- Set up direct deposit
- View your E-Bill

Other channels visible include 'Campus Announcements', 'Pay or Confirm', 'Nursing Program Information Session', 'Carpool', 'JSCC Alert', and 'Vote/Poll/Sign-up'.

2. Click Continue.

Back to Student Welcome Tab

Personal Information **Student** Financial Aid Employee

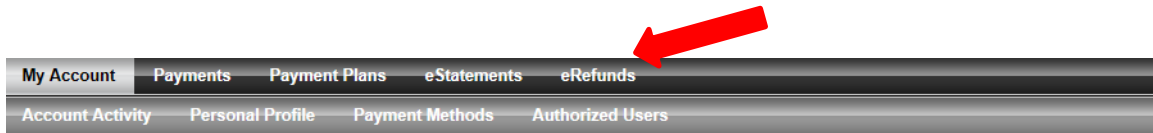
Search  Go

Direct to the secure site

By clicking below, you will be directed to a secure site, where you can view your bill, make payments, and review refunds. return to the menu.

Continue

3. To add your direct deposit information for excess financial aid or other refunds, select **eRefunds**. The refund will be deposited into a bank account.



The screenshot shows a navigation bar with the following items: My Account, Payments, Payment Plans, eStatements, eRefunds, Account Activity, Personal Profile, Payment Methods, and Authorized Users. A red arrow points to the 'eRefunds' link.

**Account Alerts**  
To have your refunds deposited directly, complete your setup on the [Refund Account Setup](#) page.


**Announcements**  
Welcome

**My Account**  
**Current Account Status**  
Student Account  
Amount Due: **-\$385.00**  
[View Account Activity](#)

**Statements**  
eBill Statement  
You currently do not have any billing statements.

4. Click on **Set up Account**.

**eRefunds**



**eRefunds puts money in your account...FAST!**  
Direct Deposit is the secure and convenient way to get your refund.  
No more trips to the bank or waiting for a paper check.

[Set up Account](#)

**Direct Deposit Bank Account**

Account Description	Actions
No account has been set up.	<a href="#">Set up Account</a>

5. Bank Account information for refunds should be entered on this screen. If you are unsure of your bank's routing number and your account number, please select View Example under the Routing Number. (These are not the same as your debit card number.)

### Set Up Refund Account ✕

**Account Information**

**\*Indicates required fields**

Personal accounts only. No corporate accounts, i.e. credit cards, home equity, traveler's checks, etc.  
Do NOT enter debit card number. Enter the complete routing number and bank account number. The illustration shown is only an example to show where to find the routing number and bank account number on a personal check.

\*Account type:

\*Routing number:   
([View example](#))


\*Bank Account number:

\*Confirm account number:

\*Name on account:

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\*Save payment method as:   
(e.g. Primary Checking)



6. Please read the agreement, then check the box **I Agree**, click **Continue**.

### Set Up Refund Account

I hereby authorize **Jackson State Community College** to initiate recurring credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a **\$30.00** return fee will be added to my student account.

Name: **Mickey Mouse**

Address:

Depository: UMB, NA

1008 OAK STREET

KANSAS CITY, MO 64106

Routing Number: 101000695

Account Number: xxx456

This agreement is dated Thursday, July 21, 2016.

For fraud detection purposes, your internet address has been logged: 198.146.108.192 at 7/21/16 10:21:12 AM CDT

**Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both federal and state laws of the United States. Violators will be prosecuted to the fullest extent of the law.**

To revoke this authorization agreement you must contact: [epay\\_admin@jscc.edu](mailto:epay_admin@jscc.edu)

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

I Agree

[Print Agreement](#)

**Continue**

**Cancel**

This is the illustration to assist you with entering the correct bank account information.

### ABA Routing Example

Your Name  
1234 Main St.  
Any Town, USA 12345

Date \_\_\_\_\_

Pay To The Order Of \_\_\_\_\_ \$ \_\_\_\_\_  
DOLLARS

Your Bank Name  
Address of Your Bank  
Any Town, USA 12345

For \_\_\_\_\_

⑆ 123456789 ⑆ ⑆ 000123456789 ⑆ 1234

Routing Number      Account Number      Check Number  
DO NOT USE

Please enter your banking information as shown in the example above.

- **Routing number** - always comes first and is exactly 9 digits.
- **Account number** - varies in length. May appear before or after the check number. Include any leading zeros, but omit spaces and non-numeric characters.
- **Check number** - is not needed. Do not include the check number.

It is important to enter your banking account information accurately, or your payment cannot be successfully completed. If you have questions, please contact your bank.

**DO NOT enter your debit card number.**

- Please be aware that the Business Office cannot view or make changes to your bank account information in this online system. The only information viewed by Business Office staff is the Account Nickname that you set-up.
- **If you close or change bank accounts, you will need to update this information to ensure your excess financial aid funds or student refunds are deposited to the correct account.**